



## Vendor Booth Rules, Regulations, and Procedures

**Application Contact:** Jessica Cormier | 893-6636 | [jessicacormier@vermilioncatholic.com](mailto:jessicacormier@vermilioncatholic.com)

**Show Dates and Hours:** Saturday, May 2, 2020 | 10:00 AM to 6:00 PM

**This is a smoke-free show.** No smoking allowed within the designated show location or anywhere on the school campus.

**Acceptable Art and Crafts:** This is a juried show and all applications will be evaluated by the committee. We reserve the right to ask you to remove anything that you did not list on your application or deemed inappropriate. All items must be suitable for family viewing. Knives or weapons are prohibited.

**Applications:** The enclosed application, fee, and liability form must be completed and endorsed by the vendor.

**Booth Fees:** Payment must accompany application. Fee returned if you are not jury selected.

10' x 20' Space - \$100 for all vendors

10' x 10' Space - \$75 for all vendors

Fees are nonrefundable after April 5, 2020. If the festival is canceled or vendor withdraws after this date for any reason, fees paid by vendors will not be refunded.

**Booth Information:** Booth spaces assigned upon check-in. Vendors may not exchange booths on their own initiative. Merchandise cannot exceed the assigned space nor flow into aisles.

**Set Up:** Saturday, May 2, 2020 beginning at 8:00 a.m. You must check in as you arrive at the information booth near the VC front entrance. Unload your vehicle; then, move it to allow other exhibitors to unload. No extended parking.

**Electricity:** Limited electricity available for extra charge. No electricity will be provided. Vendors may use individual generators.

**Wifi:** There is no wifi available.

**Display:** Exhibitors must provide their own display.

**Taxes:** Exhibitors are responsible for paying their own state and parish taxes.

**Advertisement:** The VC-Carmel May Festival uses social media and newspaper advertisements. Vendor names and photos may be used. Please submit digital images if you would like your booth promoted.

**Security:** Security will be provided throughout the event.

**Parking:** Parking within the barricades is strictly prohibited during show hours. All vehicles must be outside of the barricades.



*one day, one family*

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Complete and mail application, liability release, and fee to:

VC-Carmel May Festival  
c/o Jessica Cormier  
425 Park Avenue  
Abbeville, LA 70510

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing address \_\_\_\_\_

List all products you will sell.

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Check/Money Order payable to: VC-Carmel May Festival

\_\_\_\_\_ 1 space – 10'x 10' \$75

\_\_\_\_\_ 2 spaces – 10'x 20' \$100

NOTE: Please date check with current date as they will be deposited upon receipt. Fees non-refundable after April 5, 2020.

\_\_\_\_\_  
Vendor's Signature

\_\_\_\_\_  
Date



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After reading the Art and Craft Show Rules and Regulations, please read the liability release below, endorse if you consent, and return this with the application and fee.

PLEASE READ AND SIGN

Exhibitor shall and will indemnify and hold harmless VC-Carmel May Festival its agents and anyone acting on its behalf, from and against any and all liability, claims, including bodily injury or death and/or property damages, thefts, demands, expenses, fees, fines and penalties, suits, proceedings, actions and causes of action of any and every kind and nature arising or growing out of or in any way connected with Exhibitor's participation in the VC-Carmel May Festival. Exhibitor acknowledges and agrees to abide by all rules and regulations.

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Signature

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Date

Signature attests that signor has read the above indemnity clause and agrees to the terms contained herein.



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