



## VERMILION CATHOLIC

*a legacy of Mount Carmel*

Dear Parents and Guardians,

Our Carmel Care Program is designed to help out parents and guardians in their after school choices.

### **What is provided?**

- 1 snack will be provided
- 45 minutes of designated homework time (not private tutoring)
  - The first 45 minutes will be the time we set aside as homework time for all students before moving outdoors or to the gym. Students may continue working on homework in the gym or outside if they need to.
- Playtime (indoors and outdoors)

### **How does pick up work?**

- When you pick up your student(s) please make the circle around the school as you would for morning drop off.
- At 3:50 we will start packing up and go to the playground or to the gym on rainy days.
- On days when the weather is pretty, you will pick up your child(ren) from the playground area. You will enter through the gate near the Pre-k and Kindergarten drop off area.
- If it is before 3:50 or on rainy days, please drive around to the front of school. At the front doors, there will be a sign out sheet and instructions on how to buzz the teachers inside.

### **What are the hours?**

- Monday - Friday | 3:00 - 5:30
  - \*When Vermilion Catholic has early dismissal there will **not** be Carmel Care that day.
  - Late pick-up from Carmel Care will be charged \$1.00/minute.

### **How much does it cost?**

\*The day count starts over each month.

- 1-5 days | \$14 per day
- 6-10 days | \$12 per day
- 11 or more days | \$10 per day
- \*Late pick-up from Carmel Care will be charged \$1.00/minute\*

### **Registration Fee**

- \$50 per family

- \*For drop-ins, the registration fee will be assessed on the 4th drop in date.

### **How does billing work?**

- All billing for Carmel Care will be done through FACTS.

### **What do I do if my child is a drop in?**

Drop ins are welcome!

- Any student not picked up on a regular school day by 3:05 will be sent to Carmel Care and billed accordingly. Drop in cost is \$6.00 for the first 1-60 minutes; then \$6.00 for the next 1-60 minutes and continue until pick up (max \$18 a day). Once your student attends more than 4 times in one month they will be enrolled in after care and billed accordingly.

\*Any major discipline issues will result in the student not being allowed to attend Carmel Care.

# CARMEL CARE PROGRAM SIGN-UP FORM

Please complete this REQUIRED form to sign-up your child for Carmel Care.

Child's Name \_\_\_\_\_ Grade/Teacher \_\_\_\_\_

Parent/Guardian's Name(s) \_\_\_\_\_

Parent/Guardian's Phone #(s) \_\_\_\_\_

Parent/Guardian's Email \_\_\_\_\_

Emergency Contact Name (other than parent/guardian listed above) \_\_\_\_\_

Emergency Contact Phone #(s) \_\_\_\_\_

## CARMEL CARE PROGRAM PICK-UP AUTHORIZATION & RELEASE

I, \_\_\_\_\_ (parent/guardian's name) give permission for the following person(s) to pick-up my child from the after-school program. I understand that my child will only be permitted to leave with the parent/guardian or the person(s) named here unless I notify the school office by phone (337)893-6636 or by email ([ashleyboling@vermilioncatholic.com](mailto:ashleyboling@vermilioncatholic.com)) of an additional person(s) authorized to pick-up my child.

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

*Enter to Learn Christ, Leave to Serve Christ*